

## Missouri Collegiate DECA Member of the Year

This award honors one Collegiate DECA member for his/her dedication to the organization. Each local chartered chapter is eligible to submit one nominee. The recipient will receive a plaque, be recognized at the State Career Development Conference, and a letter of congratulations will be sent to the college administration.

### **Eligibility:**

- Must be a registered Missouri Collegiate Chartered Chapter Member
  - A charter requires a minimum of 10 registered members
- Member must have completed the [Individual Leadership Passport Program](#) by February 1st, 2025
- Chapter must have completed the [Chapter Leadership Passport Program](#) by February 1st, 2025
- Submit one letter of recommendation from a current Missouri Collegiate DECA Chapter advisor
  - Specific items to be addressed are found on the following page (*Scoring Guide on page 2*).
  - 250 word minimum and double spaced

### **Guidelines**

- The combined score from the advisor letter of recommendation and activities documented through the Individual Leadership Passport will be used to determine the Member of the Year.
  - Student Letter of Recommendation 40 points
  - Chapter Leadership Passport Entries 60 points
- The letter of recommendation must be emailed by the advisor making the recommendation to [leslie.crider@dese.mo.gov](mailto:leslie.crider@dese.mo.gov).
- The letter must be received by February 1<sup>st</sup>, 2025 at 3:00 p.m.
- The letter must address the prompts on page 2 of this document.
- The Individual Leadership Passport will need to be submitted through the [national portal](#) by February 1<sup>st</sup>, 2025.
- Missouri Collegiate DECA will request from DECA Inc., all the submissions for Individual Leadership Passport on February 2<sup>nd</sup>, 2025.
- The scoring rubric for Leadership Passport activities is on page 3 of this document.

## Missouri Collegiate DECA Member of the Year

Member Name: \_\_\_\_\_

Chapter: \_\_\_\_\_

### Member of the Year

#### Letter of Recommendation from Advisor Scoring Guide

Total Points Possible: 40

#### **Recruitment and retaining members is essential for the growth and success of any DECA Chapter.**

Explain how your DECA Chapter Member encouraged recruitment and retention.

Example: Did they help organize or attend any campus recruitment events? Did they represent Collegiate DECA to a civic, professional, or school group?

- \_\_\_\_\_ 0-2 points Little explanation was given
- \_\_\_\_\_ 3-6 points Explanation was given but lacked details
- \_\_\_\_\_ 7-10 points Explanation was very descriptive

#### **Chapter events are vital in fostering engagement and creating a sense of community of DECA.**

Explain how your DECA Chapter Member fostered a senses of community within you chapter.

Example: Did they help plan or provide input on any meetings or chapter activities? Did they attend/present any meetings? Did they organize/participate in a community service activity?

- \_\_\_\_\_ 0-2 points Little explanation was given
- \_\_\_\_\_ 3-6 points Explanation was given but lacked details
- \_\_\_\_\_ 7-10 points Explanation was very descriptive

#### **Professional development and leadership activities allows for our members to expand their professional network and 21<sup>st</sup> Century skills.**

Explain how your member has benefited or encouraged others to participate in professional development and leadership activities.

Example: Did they serve as a chapter or state officer? Did they organize/participate in professional development activities? (One Diamond Calls, Engage Conference, or Texas Fall Leadership Series) Did they participate in a project with business/industry as a planned chapter function?

- \_\_\_\_\_ 0-2 points Little explanation was given
- \_\_\_\_\_ 3-6 points Explanation was given but lacked details
- \_\_\_\_\_ 7-10 points Explanation was very descriptive

#### **Explain why you think your member should be the Member of the Year.**

- \_\_\_\_\_ 0-2 points Little explanation was given
- \_\_\_\_\_ 3-6 points Explanation was given but lacked details
- \_\_\_\_\_ 7-10 points Explanation was very descriptive

Points Earned: \_\_\_\_\_ / 40

## Missouri Collegiate DECA Member of the Year

Member Name: \_\_\_\_\_

Chapter: \_\_\_\_\_

### Member of the Year

#### Chapter Passport Scoring Guide

Total Possible Points: 60

#### Base Requirements

\_\_\_\_\_ 20 points – Completed all base requirement tasks

#### Academically Prepared

\_\_\_\_\_ 2 points - Complete at least three tasks from the category.

\_\_\_\_\_ 6 points - Complete at least five tasks from the category.

\_\_\_\_\_ 10 points - Complete at least seven tasks from the category.

#### Community Oriented

\_\_\_\_\_ 2 points - Complete at least three tasks from the category.

\_\_\_\_\_ 6 points - Complete at least five tasks from the category.

\_\_\_\_\_ 10 points - Complete at least seven tasks from the category.

#### Professionally Responsible

\_\_\_\_\_ 2 points - Complete at least three tasks from the category.

\_\_\_\_\_ 6 points - Complete at least five tasks from the category.

\_\_\_\_\_ 10 points - Complete at least seven tasks from the category.

#### Experienced Leaders

\_\_\_\_\_ 2 points - Complete at least three tasks from the category.

\_\_\_\_\_ 6 points - Complete at least five tasks from the category.

\_\_\_\_\_ 10 points - Complete at least seven tasks from the category.

Points Earned: \_\_\_\_\_ / 60

Total Earned Points: \_\_\_\_\_ / 100